

**JADUAL PENCERAMAH & FASILITATOR BAGI LATIHAN
INTERNAL HALAL AUDITOR**

| Day | Time | Module | Topic | Duration (Hour) | Room 1 |
|------------------------------------|-------------------------------|----------------------|---|-----------------|------------------|
| Day 1 26 March 2018 (Monday) | 8.00 am-10.00 am | Theoretical Lecture | Coordinate Pre Audit Meeting | 2 | Izdihar |
| | 10.00 am -1.00 pm | | Prepare Audit Tools | 3 | |
| | 1.00 pm- 2.00 pm | LUNCH | | | |
| | 2.00 pm - 6.00pm | Performance Activity | Coordinate Pre Audit Meeting and Prepare Audit Tools | 4 | Izdihar & Afzan |
| | 6.00pm-8.00 pm | DINNER | | | |
| | 8.00pm -10.00 pm | Theoretical Lecture | Conduct Opening Meeting | 2 | Syikin |
| 8.00 am-1.00 pm | Carry Out Documentation Audit | | 5 | | |
| Day 2 27 March 2018(Tuesday) | 1.00 pm- 2.00 pm | LUNCH | | | |
| | 2.00 pm - 6.00pm | Performance Activity | Conduct Opening Meeting and Carry Out Documentation Audit | 4 | Syikin & Afzan |
| | 8.00 pm- 10.00pm | Theoretical Lecture | Carry Out On-Site Audit | 2 | Roshayati |
| | 8.00 am-1.00 pm | Performance Activity | Carry Out On-Site Audit | 5 | Roshayati |
| Day 3 28 March 2018 (Wednesday) | 1.00 pm- 2.00 pm | LUNCH | | | |
| | 2.00 pm - 4.00pm | Performance Activity | Carry Out On-Site Audit | 2 | Roshayati& Afzan |
| | 4.00pm -6.00 pm | Theoretical Lecture | Prepare Audit Finding Report | 2 | Izan |
| | 6.00pm-8.00 pm | DINNER | | | |
| | 8.00pm-10.00pm | Theoretical Lecture | Carry Out Audit Closing Meeting | 2 | Izan |

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| Day 4 29 March 2018 (Thursday) | 8.00 am-1.00 pm | Performance Activity | Prepare Audit Finding Report and Carry Out Audit Closing Meeting | 5 | Izan & Afzan | |
| | 1.00 pm- 2.00 pm | LUNCH | | | | |
| | 2.00 pm - 4.00pm | Theoretical Lecture | Conduct Follow-Up Halal Audit | 2 | Izdihar | |
| | 4.00pm -6.00 pm | Performance Activity | Conduct Follow-Up Halal Audit | 2 | Izdihar & Afzan | |
| | 6.00pm-8.00 pm | LUNCH | | | | |
| | 8.00pm-10.00pm | Performance Activity | Conduct Follow-Up Halal Audit | 2 | Izdihar & Afzan | |
| Day 5 30 March 2018(Friday) | 8.30 am-10.00 am | Knowledge Assessment | Coordinate Pre Audit Meeting and Prepare Audit Tools | 1.5 | Afzan | |
| | 11.30 am -1.00pm | | Conduct Opening Meeting & Carry Out Documentation Audit | 1.5 | | |
| | 1.00 pm- 2.00 pm | LUNCH | | | | |
| | 3.00 pm-4.30pm | | Carry Out On-Site Audit & Prepare Audit Finding Report | 1.5 | | |
| | 4.30pm-8.00 pm | DINNER | | | | |
| | 8.00 pm -9.30 pm | | Carry Out Audit Closing Meeting & Conduct Follow-Up Halal Audit | 1.5 | | |